



PS 87 PARENTS ASSOCIATION, INC.  
160 West 78<sup>th</sup> Street  
New York, New York 10024

## CASH ADVANCE REQUEST

**Date Submitted:** \_\_\_\_\_

**Amount:** \$ \_\_\_\_\_

**Requestor's Name** \_\_\_\_\_

**Phone for Questions** (\_\_\_\_) \_\_\_\_\_

**Issue Check To:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Check delivery option:**  Hand Deliver to Mailbox/Folder  
 Mail to Recipient at address above  
 Hand Deliver to Recipient

**Committee/Event:** \_\_\_\_\_

**Explanation of Expense:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_  
**Committee Member/Exec Board**

**FOR TREASURY ONLY:**

DATE RECEIVED:

COMMENTS:

CHECK NUMBER: \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_

EXPENSE TO: